

TennCare requires that care providers have a valid TennCare/Medicaid ID before they can participate in TennCare or provide services to TennCare members. Whether you're registering with TennCare for the first time, or you have to verify your TennCare/Medicaid ID, TennCare's registration and verification process is all online.

## Registering or re-verifying your Medicaid ID with TennCare

TennCare's registration portal has instructions and frequently asked questions at [tn.gov/tenncare](https://tn.gov/tenncare) > Providers > [Provider Registration](#).

Individual providers must register with the Council for Affordable Quality Healthcare (CAQH) to obtain a ProView account at [proview.CAQH.org/pr](https://proview.CAQH.org/pr). TennCare uses the information from the individual providers Proview account to obtain the data needed for a TennCare/Medicaid ID. Individual providers only need to register one time on the TennCare portal. The information entered on the TennCare portal is needed to request the individual provider data. Any updates needed after the initial registration must be done through CAQH.

Here are some tips from TennCare to help you keep your Medicaid ID valid.

- When you're registered with TennCare, you'll make all of your updates (names, addresses, training, education, etc.) in your CAQH account.

If you're affiliated with a care provider group, TennCare requires that you register as an individual and that each group you're affiliated with confirms your status with that group. If you're not registered correctly with TennCare, your TennCare claims may be delayed or denied. It is the individual providers responsibility to ensure any groups they participate with are also registered and added to the groups list of individual providers.

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- Once your registration is approved by TennCare, they'll assign you a Medicaid ID number if you don't already have one. If you do already have a Medicaid ID, TennCare will update your existing Medicaid ID profile.
- Once a care provider group registers with TennCare and creates an account, they'll be able to update addresses changes, add individual care providers to their roster and make updates to their Disclosure of Ownership declaration online.
- Please remember to regularly log in and update your CAQH account at [proview.CAQH.org/pr](https://proview.CAQH.org/pr).
- TennCare may ask you to re-verify your TennCare/Medicaid ID as required by state law.

## Disclosure of Ownership

Please don't send your Disclosure of Ownership forms to UnitedHealthcare Community Plan. When an individual care provider or a group/entity registers for a TennCare/Medicaid ID or verifies their TennCare/Medicaid ID, the Bureau of TennCare collects your Disclosure of Ownership information when one is required.

TennCare sends us a file each week with the registered care providers' Disclosure of Ownership and TennCare/Medicaid ID information. It typically takes four to 10 business days after you register to be included in the state's file. When we get the information from TennCare, we'll update your record in our systems.

## Contact TennCare

If TennCare assigns you a new Medicaid ID, but you already had a Medicaid ID, please contact TennCare Provider Services at **800-852-2683** option 5, or at [Provider.Registration@tn.gov](mailto:Provider.Registration@tn.gov). TennCare will ensure that the correct Medicaid ID is associated with your profile.

You need a valid TennCare/Medicaid ID to be a participating TennCare care provider. If you don't have one, you'll have to register with TennCare so they can assign one to you. If you have any questions about your Medicaid ID, please contact TennCare at **800-852-2683** Monday to Friday, 8 a.m. - 4:30 p.m. Central. Thank you.