



Announcing the Electronic Provider Enrollment Application for CHIP Providers Effective November 17, 2017

The Department of Human Services (Department) is pleased to announce the availability of the online Electronic Provider Enrollment Application for the Children's Health Insurance Program (CHIP) providers. The electronic application allows providers to apply for enrollment by completing an application for each CHIP service location via secure online portal.

Note: Providers who are already enrolled in the Pennsylvania Medical Assistance Program do not need to enroll again in CHIP.

To access the electronic provider enrollment application for CHIP, please visit the online portal at the following link: <https://provider.enrollment.dpw.state.pa.us>. The new CHIP program type is available for selection starting November 17, 2017.

The Electronic Provider Enrollment Application requires providers to answer a series of questions similar to the paper based enrollment applications. The electronic application also asks the provider to upload documents that would have to be mailed or faxed with paper enrollment applications.

Providers using the Electronic Provider Enrollment Application are required to create a password for each application submitted. Providers should record their application tracking number (ATN) so they can use it along with their Tax ID or Social Security Number and password to log into the secure portal to return to the application prior to submission or to check the status of their submitted application.

The electronic application benefits both CHIP and the providers. Benefits include:

- offering an additional, efficient way to enroll as a CHIP provider
- allowing the ability to check the status of a CHIP enrollment application utilizing a tracking number
- assists CHIP's efforts to have enrollment applications processed in a timely manner

For a list of the eligible CHIP provider types and specialties that can submit an application for enrollment, please access the CHIP Provider Crosswalk located on the CHIP Provider Enrollment Information page on the DHS website at the following link:

<http://dhs.pa.gov/provider/promise/enrollmentinformation/CHIPProEnrollInfo/index.htm>

Corresponding versions of the paper enrollment application are also available on the website as a reference and include instructions for completion.

Office of Children's Health Insurance Program (CHIP)

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Reminder: CHIP providers must be enrolled and obtain a PROMISe™ provider identification number by December 31, 2017. Additional electronic application training sessions will be conducted Monday, December 4, 2017 through Friday, December 8, 2017, if providers need assistance with the application.

Thank you,

OCHIP

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