



## **New Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Missed Appointment Process**

Regular EPSDT services are important to help maintain the health of our youngest members. We understand that missed appointments can be an administrative burden for your practice.

We want to help you reduce no-show and canceled appointments and have developed the attached form so you can tell us when members miss their EPSDT appointments. When we receive the completed form from you, we will contact those members to educate them about scheduling and cancellation responsibilities and help reschedule appointments.

**Please fax completed forms to 844-287-2505 by the third business day of each month.** Please use this form only to document routine EPSDT well-child screenings, including immunization-only appointments.

If you have any questions, please contact Touree Cone, EPSDT Coordinator, at 314-592-5936 or [touree.cone@uhc.com](mailto:touree.cone@uhc.com). Thank you.



**EPSDT Missed Appointment Notice Form**

*Use this form to tell us when a UnitedHealthcare Community Plan member misses an EPSDT visit or cancels an EPSDT appointment with less than 24 hours' notice. Please use this form only to document routine EPSDT well-child screenings, including immunization-only appointments.*

**Please fax this form by the third business day of each month to our secure fax line at 844-287-2505.** You can make copies of this page, or go to [UHCCommunityPlan.com](http://UHCCommunityPlan.com) > For Health Care Professionals > Missouri > Forms to print the file. If you have questions, please call 314-592-5936.

Care provider name: \_\_\_\_\_

Care provider ID number: \_\_\_\_\_

National provider identifier (NPI): \_\_\_\_\_

Tax ID number: \_\_\_\_\_

Clinic name: \_\_\_\_\_

Clinic location: \_\_\_\_\_

Clinic Phone Number: \_\_\_\_\_

Date faxed to UnitedHealthcare Community Plan: \_\_\_\_/\_\_\_\_/\_\_\_\_

Member Name	Member ID Number	Member Phone Number	Missed Appointment Date/Time	Reason: L, NS or C*	Appointment missed: E or I**

\* L = Late and not seen; NS = No show; C = Canceled with less than 24 hours' notice

\*\* E = EPSDT; I=Immunization

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