COVID-19 U

Important Message from UnitedHealthcare on Coronavirus (COVID-19)

Your health and wellbeing is our number one priority. That's why we want to make sure you stay informed about Coronavirus (COVID-19). We're working with and following the latest information from the Centers for Disease Control and Prevention (CDC). We're also in touch with state and local public health departments. For the most up-to-date information and resources about prevention, coverage, care and support please visit **UHCCP.com**.

In response to COVID-19, UnitedHealthcare is making telehealth available at no cost to you. Telehealth visits allow you to talk with a local health care provider for both urgent and non-urgent needs using your mobile device or computer. Call your Primary Care Provider (PCP) to see if they offer visits online or by phone. If you don't have a doctor you see regularly, visit **myuhc.com/CommunityPlan** to find a network provider that may be able to offer a telehealth visit.

The articles found in the Spring HealthTalk newsletter were written and printed prior to the COVID-19 outbreak. These short, interesting articles are aimed to help keep you and your family healthy all year long. To ensure your safety and those around you we suggest you schedule your annual wellness visit in the fall or winter.

How can I protect myself from COVID-19?

The best way to prevent illness is to avoid being exposed to this virus. As with any potential illness, like the flu, it is important to follow good prevention practices, including:

- Hand washing with soap and water for 20 seconds or use of alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available.
- Do not touch your eyes, nose and mouth with unwashed hands.
- Try to stay away from people who might be sick.
- Do not share cups or eating utensils with people who are sick.

- · Clean and disinfect often touched surfaces.
- Cover your nose and mouth with a tissue when you cough or sneeze, and then throw the tissue in the trash.
- While a flu shot does not stop COVID-19, it's still good to protect yourself against the flu. Contact your primary care provider and schedule your flu shot.

Stay informed on the latest advice:

 For the most updated information about COVID-19, visit the CDC's COVID-19 page cdc.gov/coronavirus/2019-ncov



Five steps to wash your hands the right way

Handwashing is one of the best ways to protect yourself and your family from getting sick. During the COVID-19 pandemic, keeping hands clean is especially important to help prevent the virus from spreading.

Washing your hands is easy, and it's one of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community—from your home and workplace to childcare facilities and hospitals.

Follow these five steps every time

- 1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- 2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- 3. Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.
- 4. Rinse your hands well under clean, running water.
- 5. Dry your hands using a clean towel or air dry them.

Learn more about regular handwashing at cdc.gov/handwashing.



SPRING 2020



Keep your coverage.

Renew your health care benefits on time. For information on renewing, call Maryland Health Connection at **1-855-642-8572**, **TTY 1-855-642-8573**. Or, visit **MarylandHealthConnection.gov**.



Going home.

Have you been in the hospital or emergency room (ER)? If so, it is important to receive follow-up instructions before you go home. Make sure you understand what is being asked of you. Ask questions if you do not. You can have someone you trust listen to the instructions so they also understand what you are supposed to do.

Make an appointment with your doctor as soon as you get home from the hospital. Bring your follow-up instructions and medications with you and share them with your doctor. Proper follow-up may prevent another visit to the hospital or ER.



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UnitedHealthcare Community Plan 10175 Little Patuxent Parkway Columbia, MD 21044

Your partner in health.

How to choose the right PCP.

Your primary care provider (PCP) provides or coordinates your health care. You should see your PCP for well visits, immunizations and important screenings. Your PCP can help you lead a healthier lifestyle by providing tools to help you lose weight or quit smoking.

You want to feel comfortable talking with your PCP. You need a PCP with an office location and hours that work for you. You may want a PCP who speaks your language or understands your culture. You might prefer a male or a female PCP.

Teens have different health care needs than children. It may be time for your teen to switch to a doctor who treats adults. Your daughter may need a woman's health provider such as an OB/GYN in addition to her PCP.

If your PCP isn't right for you, you can switch at any time. You can learn more about plan providers online or by phone. Information available includes:

- Address and phone number.
- Qualifications.
- Specialty.
- Board certification.
- Languages they speak.





Need a new doctor? To find a new PCP, visit **myuhc.com/CommunityPlan**. Or call Member Services toll-free at **1-800-318-8821**, **TTY 711**, Monday–Friday,

8 a.m.-7 p.m. ET. You can also use the UnitedHealthcare **Health4Me®** app. Use Group ID **MDCAID** to register.



By the book.

Have you read your Member Handbook? It is a great source of information. It tells you how to use your plan. It explains:

- Your member rights and responsibilities.
- The benefits and services you have.
- The benefits and services you don't have (exclusions).
- What costs you may have for health care.
- How to find out about network providers.
- How your prescription drug benefits work.
- What to do if you need care when you are out of town.
- When and how you can get care from an out-of-network provider.
- Where, when and how to get primary, after-hours, behavioral health, specialty, hospital and emergency care.
- Our privacy policy.
- What to do if you get a bill.

- How to voice a complaint or appeal a coverage decision.
- How to ask for an interpreter or get other help with language or translation.
- How the plan decides if new treatments or technologies are covered.
- How to report fraud and abuse.



Get it all. You can read the Member Handbook online at **myuhc.com/CommunityPlan**. Or call Member Services toll-free at **1-800-318-8821**,

TTY 711, Monday–Friday, 8 a.m.–7 p.m. ET, to request a free copy of the handbook.

Know your drug benefits.

Visit our website at myuhc.com/CommunityPlan to learn about your prescription drug benefits. It includes information on:

- 1. What drugs are covered. There is a list of covered drugs. You may need to use a generic drug in place of a brand-name drug.
- 2. Where to get your prescriptions filled. You can find a pharmacy near you that accepts your plan. You may also be able to get certain drugs by mail.
- **3. Rules that may apply.** Some drugs may only be covered in certain cases. For example, you might need to try a different drug first. (This is called step therapy.) Or you might need approval from UnitedHealthcare to use a drug. (This is called prior authorization.) There may also be limits to the amount you can get of certain drugs.
- **4. Any costs to you.** Adults age 21 and older have a copay of \$1 for generic drugs and \$3 for brand-name drugs. Children under 21 years of age and pregnant women do not have copayments.





Look it up. Find information on your drug benefits at myuhc.com/CommunityPlan. Or, call Member Services toll-free at 1-800-318-8821, TTY 711, Monday-Friday, 8 a.m.-7 p.m. ET.



The right care.

How we decide which services are covered.

UnitedHealthcare Community Plan does utilization management (UM). All managed care health plans do. It's how we make sure our members are getting the right care at the right time and in the right place.

A doctor reviews requests when care may not meet guidelines. Decisions are based on care and service as well as your benefits. We do not reward doctors or staff for denying services. We do not pay anyone for providing less care.

Members and doctors have the right to appeal denials. The denial letter will tell you how to appeal.

Questions? You can talk to our staff. They are available 8 hours a day during normal business hours. If you need to leave a message, someone will call you back. TDD/TTY services and language assistance are available if you need them. Just call 1-800-318-8821, TTY 711, Monday-Friday, 8 a.m.-7 p.m. ET, toll-free.

We care for you.

Voluntary programs to help manage your health.

UnitedHealthcare Community Plan provides programs and services to help keep you well. We also have services to help better manage illnesses and other care needs. These are part of our Population Health program. They can include:

- Health education and reminders.
- Maternity support and education.
- Support for substance use disorders.
- Programs to help you with complex health needs (care managers work with your doctor and other outside agencies).

These programs are voluntary. They are offered at no cost to you. You can choose to stop any program at any time.





Take care. You can talk to our Special Needs Coordinator. Just call 1-800-460-5689, TTY 711. You can also visit myuhc.com/CommunityPlan to find more information about network doctors, and learn more about the benefits, programs and services offered to you. If you want to make a referral to our case management program, call Member Services toll-free at **1-800-318-8821, TTY 711**, Monday–Friday, 8 a.m.–7 p.m. ET.

Safe and secure.

We take your privacy seriously. We are very careful with your family's protected health information (PHI). We also guard your financial information (FI). We use PHI and FI to run our business. It helps us provide products, services and information to you.

We protect oral, written and electronic PHI and FI. We have rules that tell us how we can keep PHI and FI safe. We don't want PHI or FI to get lost or destroyed. We want to make sure no one misuses it. We use it carefully. We have policies that explain:

- How we may use PHI and FI.
- When we may share PHI and FI with others.
- What rights you have to your family's PHI and FI.



It's no secret. You may read our privacy policy in your Member Handbook. It's online at myuhc.com/CommunityPlan.

You may also call Member Services toll-free at 1-800-318-8821, TTY 711, Monday-Friday, 8 a.m.-7 p.m. ET, to ask us to mail you a copy. If we make changes to the policy, we will mail you a notice.



Take charge.

Prepare to see your provider.

Preparing for your provider's visit can help you get the most out of it. So can making sure your provider knows about all the care you receive. Here's how you can take charge of your health care:

- Think about what you want to get out of the visit before you go. Try to focus on the top 3 things you need help with.
- Tell your provider about any drugs or vitamins you take on a regular basis. Bring a written list. Or bring the medicine itself with you.
- Tell your provider about other providers you may be seeing. Include behavioral health providers. Mention any medications or treatment they have prescribed for you. Also bring copies of results of any tests you have had.



Teen time.

Checkups help keep kids healthy at any age. Even preteens and teenagers should see the doctor for a well visit each year. These visits make sure your child is maturing well. Your child's body mass index (BMI) will be measured. BMI uses height and weight to see if your child weighs too much or too little.

The doctor and your child can discuss at-risk behaviors and conditions. These include substance use, depression and safety. Sexual health will also be discussed. Plus, your child will get any shots or tests they need.

When the preteen years start, it's time for another round of shots. Tdap, HPV and meningococcal vaccines are recommended for most 11- to 12-year-olds. In addition, teens need a booster of the meningococcal vaccine at age 16.

Get guidance. Preventive care guidelines are available. This document says what tests and shots are needed and when. Visit myuhc.com/CommunityPlan

or call toll-free 1-800-318-8821, TTY 711, Monday-Friday, 8 a.m.-7 p.m. ET, to get a copy.

We speak your language.

We provide free services to help you communicate with us. We can send you information in languages other than English or in large print. You can ask for an interpreter. To ask for help, please call Member Services toll-free at 1-800-318-8821, TTY 711, Monday-Friday, 8 a.m.-7 p.m. ET.

Proporcionamos servicios gratuitos para ayudarle a comunicarse con nosotros. Podemos enviarle información en idiomas distintos al inglés o en letra grande. Puede solicitar un intérprete. Para solicitar ayuda, llame a la línea gratuita de Servicios para miembros al 1-800-318-8821, TTY 711, de lunes a viernes, de 8 a.m. a 7 p.m., hora del este.

Chúng tôi cung cấp các dịch vụ miễn phí nhằm giúp quý vị giao tiếp với chúng tôi. Chúng tôi có thể gửi cho quý vị thông tin bằng các ngôn ngữ khác không phải là tiếng Anh hoặc bằng chữ in lớn. Quý vị có thể yêu cầu cung cấp dịch vụ phiên dịch viên. Để yêu cầu trợ giúp, hãy gọi cho bộ phận Dịch vụ thành viên theo số điện thoại miễn phí 1-800-318-8821, TTY 711, Thứ Hai - Thứ Sáu, 8 giờ sáng – 7 giờ tối theo giờ ET.

Health equity.

We receive cultural data about you. This may include your race, ethnicity and the language you speak. We use this information to help us meet your health care needs. We may use it to improve the services we provide by:



- Finding gaps in care.
- Helping you in other languages.
- Creating programs that meet your needs.
- Telling your health care providers what language you speak.

We do not use this data to deny coverage or limit benefits. We protect this information. We limit who can see your cultural data. We keep your race, ethnicity and language data safe and secure. Only those who need to use this data have access to it. We guard it using physical, technical and administrative means.

Resource corner.

UnitedHealthcare Member Services:

1-800-318-8821, TTY 711 Monday-Friday, 8 a.m.-7 p.m. ET

24/7 NurseLine: 1-877-440-0251, TTY 711

Public Behavioral Health System:

1-800-888-1965, TTY 711

Transportation: Contact your Local

Health Department.

Special Needs Unit:

1-800-460-5689, TTY 711

UnitedHealthcare Outreach (Appointment Assistance):

1-866-735-5659, TTY 711

UnitedHealthcare Health

Education: 1-855-817-5624, TTY 711

Healthy First Steps®: 1-800-599-5985, TTY 711

On My Way: uhcOMW.com

Department of Human Services:

1-800-332-6347, TTY 711

Maryland Health Connection:

1-855-642-8572, TTY 711 MarylandHealthConnection.gov

Maryland Medical Assistance Help Line:

1-800-284-4510, TTY 711

Maryland Healthy Smiles Dental Program:

1-855-934-9812, TTY 711

UnitedHealth Group Customer Care Fraud Hotline: 1-866-242-7727, TTY 711

HealthChoice Fraud Hotline:

1-866-770-7175, TTY 711

Interpretation Services: Call Member Services

to request interpretation services for your medical visits.

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Top quality.

Our quality improvement results.

UnitedHealthcare Community Plan has a Quality Improvement program. It works to give members better care and services.

Each year we report how well we are doing. Last year, one of our goals was for more of our adult members who have diabetes to get their HbA1c blood tests and retinal eye scans. We sent members information and reminders about how important it is to see their doctor regularly to help manage their diabetes. We found that overall in 2019 more members did have their HbA1c blood tests and eye exams.

Last year, another goal was to increase the number of children who received yearly checkups. We want to improve even more this year and have more children get lead screenings, vaccinations and yearly checkups. We also want to improve the percentage of members who have cervical cancer and breast cancer screenings in the coming year. We will be calling members with reminders.

We also survey our members each year. We want to see how well we are meeting their needs. Our 2019 surveys showed mostly higher scores in how members rated their doctors. In the coming year, we will continue to work on improving how members rate their doctors and their overall health care. We also want to make sure members get the care they need when they need it. We gave our doctors tip sheets on what members like so they can better serve them.



Stock.com: F



Quality matters. Want more information on our Quality Improvement program? Call Member Services toll-free at **1-800-318-8821, TTY 711,** Monday–Friday, 8 a.m.–7 p.m. ET.

Check it off.

Think about these topics



Take this checkup checklist to your next appointment.

You and your children should have regular checkups with your primary care provider (PCP). Preparing for a checkup helps you get the most out of your visit.

bei	ore your next visit:		
_	Family history. Have any of your relatives been diagnosed with diseases since your last visit?		
	Screenings. Ask your PCP		
	if you are due for any tests		
	or screenings.		
	Immunizations. Ask your		
	PCP if you or your children		
	are due for any shots.		
	Questions. Make a list of any		
	health changes since your last visit.		
_	Goals. Make a list of health goals, such as losing weight, getting		
	pregnant or quitting smoking.		
	pregnant of quitting smoking.		
It's	also important to be screened for diseases. Screenings help catch conditions early		
	Breast cancer. Depending on risk, annual mammograms begin for women as		
	early as age 40 or as late as age 45. Then mammograms every 2 years beginning		
	at age 55.		
_	Cervical cancer. Pap screening every 3 years for women ages 21 to 29. Pap and		
	HPV tests every 5 years for women ages 30 to 65.		
_	Colorectal cancer. Colonoscopy every 10 years for men and women beginning		
	at age 45. Other tests are available; intervals vary.		



Haga una lista.

Piense en estos temas antes de su



Lleve esta lista de verificación a su próxima cita.

Tanto usted como sus hijos deben acudir a controles periódicos con su proveedor de atención primaria (PCP). Prepararse para un control le ayudará a sacar el máximo provecho de esta visita.

También es importante realizarse

proxima visita:	examenes de detección de enfermedades		
	que pueden ayudar a detectar		
Antecedentes familiares. ¿Se le ha	enfermedades de forma temprana.		
diagnosticado alguna enfermedad a			
algún familiar desde su última visita?	Cáncer de mama. Según el riesgo, las		
Exámenes de detección. Pregunte a	mamografías anuales para las mujeres		
su PCP si debe realizarse alguna prueba	comienzan a los 40 o 45 años. Luego,		
o examen de detección.	a partir de los 55 años, las mamografías		
☐ Inmunizaciones. Pregunte a su	deben realizarse cada 2 años.		
PCP si usted o sus hijos necesitan	☐ Cáncer de cuello uterino. Prueba		
alguna vacuna.	de Papanicolau cada 3 años para las		
	mujeres entre 21 y 29 años. Pruebas de		
¿Tiene alguna pregunta? Haga una			
lista de los cambios en su salud desde	Papanicolau y de detección de VPH cada		
su última visita.	5 años para mujeres entre 30 y 65 años.		
☐ Objetivos. Haga una lista de sus	☐ Cáncer colorrectal. Colonoscopia		
objetivos en términos de salud, como	cada 10 años para hombres y mujeres		
perder peso, quedar embarazada o	a partir de los 45 años. También hay		
dejar de fumar.	disponibles otras pruebas y exámenes;		
	los intervalos varían.		
Questions for the doctor. Preguntas para el médico. Write it down. Escríbalo.			
Write it down. Escribalo.			
Sometimes it is hard to remember questions to ask your doctor during your visit. Write down your questions before your visit here. Then tear off this page and bring it with you when you go! A veces es difícil recordar las preguntas para plantear a su médico durante su visita. Como ayuda, escríbalas antes de su visita. Luego, desprenda esta página y llévela con usted.			
1.			
2			
3.			



Nondiscrimination Statement

It is the policy of UnitedHealthcare Community Plan not to discriminate on the basis of race, color, national origin, sex, age or disability. UnitedHealthcare Community Plan has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 1557 of the Affordable Care Act (42 U.S.C. 18116) and its implementing regulations at 45 CFR part 92, issued by the U.S. Department of Health and Human Services. Section 1557 prohibits discrimination on the basis of race, color, national origin, sex, age or disability in certain health programs and activities. Section 1557 and its implementing regulations may be examined in the office of Civil Rights Coordinator who has been designated to coordinate the efforts of UnitedHealthcare Community Plan to comply with Section 1557.

Any person who believes someone has been subjected to discrimination on the basis of race, color, national origin, sex, age or disability may file a grievance under this procedure. It is against the law for UnitedHealthcare Community Plan to retaliate against anyone who opposes discrimination, files a grievance, or participates in the investigation of a grievance.

You can send a complaint to:

Civil Rights Coordinator UnitedHealthcare Civil Rights Grievance P.O. Box 30608 Salt Lake City, UTAH 84130

UHC Civil Rights@uhc.com

Procedure:

- Grievances must be submitted to the Section 1557 Coordinator within 60 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
- A complaint must be in writing, containing the name and address of the person filing it.
 The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
- The Section 1557 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it will be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 1557 Coordinator will maintain the files and records of UnitedHealthcare Community Plan relating to such grievances. To the extent possible, and in accordance with applicable law, the Section 1557 Coordinator will take appropriate steps to preserve the confidentiality of files and records relating to grievances and will share them only with those who have a need to know.
- The Section 1557 Coordinator will issue a written decision on the grievance, based on a preponderance of the evidence, no later than 30 days after its filing, including a notice to the complainant of their right to pursue further administrative or legal remedies.

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The availability and use of this grievance procedure does not prevent a person from pursuing other legal or administrative remedies, including filing a complaint of discrimination on the basis of race, color, national origin, sex, age or disability in court or with the U.S. Department of Health and Human Services, Office for Civil Rights. A person can file a complaint of discrimination electronically through the Office for Civil Rights Complaint Portal, which is available at: https://ocrportal.hhs.gov/ocr/portal/lobby.jsf by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue SW Room 509F, HHH Building Washington, D.C. 20201

1-800-368-1019, 1-800-537-7697 (TDD)

Complaint forms are available at: http://www.hhs.gov/ocr/office/file/index.html. Such complaints must be filed within 180 days of the date of the alleged discrimination.

UnitedHealthcare Community Plan will make appropriate arrangements to ensure that individuals with disabilities and individuals with limited English proficiency are provided auxiliary aids and services or language assistance services, respectively, if needed to participate in this grievance process. Such arrangements may include, but are not limited to, providing qualified interpreters, providing taped cassettes of material for individuals with low vision, or assuring a barrier-free location for the proceedings. The Section 1557 Coordinator will be responsible for such arrangements.



Language Accessibility Statement Interpreter Services Are Available for Free

Help is available in your language: 1-800-318-8821, TTY 711.

These services are available for free.

Español/Spanish

Hay ayuda disponible en su idioma: 1-800-318-8821, TTY 711. Estos servicios están disponibles de forma gratuita.

አማርኛ/Amharic

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العربية/Arabic

المساعدة متوفرة بلغتك: اتصل على الرقم 8821-800-1، الهاتف النصي: 711. هذه الخدمات متوفرة مجانًا.

中文/Chinese

用您的语言为您提供帮助: 1-800-318-8821, TTY 711。这些服务都是免费的。

فارسى /Farsi

خط تلفن کمک به زبانی که شما صحبت می کنید: 8821-318-108-1، خط تماس برای افراد ناشنوا 711. این خدمات به صورت رایگان در دسترس هستند.

Français/French

Vous pouvez disposer d'une assistance dans votre langue : **1-800-318-8821**, **TTY 711**. Ces services sont disponibles gratuitement.

ગુજરાતી/Gujarati

તમારી ભાષામાં મદદ ઉપલબ્ધ છે: 1-800-318-8821 ટીટીવાય: 711. આ સેવાઓ મફત ઉપલબ્ધ છે.

Kreyòl Ayisyen/Haitian Creole

Gen èd ki disponib nan lang ou: **1-800-318-8821**, **TTY 711**. Sèvis sa yo disponib gratis.

Igbo

Oru Ndi Okowa Okwu Di N'efu Enyemaka di n'asusu gi: 1-800-318-8821, TTY 711. Oru ndi a di n'efu.

한국어/Korean

사용하시는 언어로 지원해드립니다: 1-800-318-8821, TTY 711. 이 서비스는 무료로 제공됩니다.

Português/Portuguese

Está disponível ajuda no seu idioma: **1-800-318-8821**, **TTY 711**. Estes serviços são disponibilizados gratuitamente.

Русский/Russian

Помощь доступна на вашем языке: 1-800-318-8821, TTY 711. Эти услуги предоставляются бесплатно.

Tagalog

Makakakuha kayo ng tulong sa inyong wika: 1-800-318-8821, TTY 711. Ang mga serbisyong ito ay makukuha ng libre.

اردو/Urdu

آپ کی زبان میں مدد دستیاب ہے: 8821-800-1، ٹی ٹی وائی: 711۔ یه خدمات مفت میں دستیاب ہیں۔

Tiếng Việt/Vietnamese

Có hỗ trợ ngôn ngữ của quý vị: 1-800-318-8821, TTY 711. Các dịch vụ này được cung cấp miễn phí.

Yorùbá/Yoruba

Írànlówó wà ní àrówótó ní èdè re: 1-800-318-8821, TTY 711. Àwon işé yìí wà ní àrówótó lófèé.

Bassa

U nla kosna mahola ni hop won I nsinga ini: 1-800-318-8821, TTY 711. Ngui nsaa wogui wo.